



## FORWARD PLAN

### 1 MARCH 2009 TO 1 SEPTEMBER 2009

The Local Government Act 2000 requires the Council to publish, once a month, a Forward Plan of Key Decisions to be taken over the coming months. A key decision is an executive decision (taken by Cabinet or by officers on Cabinet's behalf) that is likely:

- a) To result in the Council spending or saving significantly against the Council's budget; or
- b) To be significant in terms of the effect on communities living or working in the district, in an area comprising two or more wards. However, decisions that impact on communities living or working in one ward will be treated as "key" if the impact is likely to be very significant

To help clarify what should be included in the Forward Plan, Thanet District Council has set the following thresholds:

Type of Decision	Threshold	Key Decision?
(a) Decisions involving expenditure within relevant budget approved by Council.	None.	No, unless significant effect on communities (i.e. it affects two or more wards or has a major impact within one ward)
(b) Decisions involving expenditure in excess of relevant budget approved by Council.	Any excess which exceeds the FPR virement rules.	Yes, if above threshold. If at or below threshold, a key decision if significant effect on communities (as above).
(c) Decisions on cash flow, investments and borrowings.	None.	No, unless significant effect on communities (as above).
(d) Decisions to make savings.	None.	No, unless significant effect on communities (as above).
(e) Policy framework items.	N/A	No - but included in Forward Plan
(f) Budget setting.	N/A	No - but included in Forward Plan

The Forward Plan represents a snapshot of decisions in the system as at the date of publication. It is updated every month. For more information, please contact Charles Hungwe at the Council Offices, Cecil Street, Margate on Thanet 577186 or by e-mail at [charles.hungwe@thanet.gov.uk](mailto:charles.hungwe@thanet.gov.uk).



The Cabinet comprises the following Members who have responsibility for the portfolio areas shown:

Councillor Sandy Ezekiel (Leader):	Cabinet Co-ordination
Councillor Roger Latchford:	Regeneration and Economic Development
Councillor John Kirby	Regulatory Services and Ramsgate Marina
Councillor Shirley Tomlinson:	Environmental Services
Councillor Jo Gideon:	Customer Services and Business Transformation
Councillor Zita Wiltshire	Community Services
Councillor Martin Wise:	Finance and Corporate Services

Where any person wishes to make representations about a matter where the Cabinet is listed as the decision maker letters should be sent to the Council's offices at Cecil Street, Margate addressed to the Senior Democratic Services Officer. In all other cases letters should be sent to the same address, addressed to the named decision maker listed below.

## Part I: Forward Plan of Decisions 1 March 2009 to 1 September 2009

Key Decision to be Considered	What the Decision will mean	1. Decision Path/ 2. Lead Officer	Lead Cabinet Member	For decision by	Date Final Report Available	Consultees and Consultation end date	Means of Consultation	Documents submitted to the Decision Maker	Corporate Plan Theme? *
Budget 2009/10 & Medium Term Financial Strategy	Will give draft budget figures, the draft Annual Treasury and Investment Strategy, the draft Medium Term financial plan and will present the proposed fees and charges for 2009/10	1. Cabinet / Council 2. Director of Financial & Corporate Services, Sue McGonigal x577617	Cllr Martin Wise	26 Feb 2009	16 Feb 2009	Public Consultation and Corporate Improvement & Budget Working Party	Public – November 7 December 2008	Budget Build Working Papers	Theme 6

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To approve the Annual refresh of the Corporate Plan	The refreshed Corporate Plan will form the basis for performance monitoring over the next financial year.	1. Cabinet/ Council 2. Corporate Improvement Manager, Sophie Chadwick x577180	Cllr Martin Wise	26 Feb 2009	16 Feb 2009	N/A	N/A	Corporate Plan Refresh Report	Theme 6
To agree the review undertaken of the Local Code of Governance and Governance Framework		1. Cabinet / Council 2. Director of Finance & Corporate Services, Sue McGonigal x577617	Cllr Martin Wise	12 March 2009	02 March 2009	Governance Group / Governance & Audit Committee	Covering report detailing documents to be approved	Covering report with new Governance Framework and Local Code of Governance attached	Theme 6
To agree the annual review of the Business Continuity Management Policy		1. Cabinet / Council 2. Director of Finance & Corporate Services, Sue McGonigal x577617	Cllr Martin Wise	12 March 2009	02 March 2009	Governance Group / Governance & Audit Committee	Covering report detailing documents to be approved	Covering report with Business Continuity Management Policy attached	Theme 6
To agree the Council's response to the consultation draft of the East Kent Sustainable Community Strategy	That the Council agrees to work with partners to achieve the vision outlined within the Strategy.	1. Cabinet/ Council 2. Corporate Improvement Manager, Sophie Chadwick x577180	Cllr Sandy Ezekiel	12 March 2009	02 March 2009	Members, TDC staff, Local residents, public sector bodies, businesses, community and voluntary organisations	Various	Draft EK Sustainable Community Strategy	Theme 6

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Asset Management Plan Agreement of Potential Disposals for 2009/2010.	Approval of asset disposals is essential to the Corporate Plan and Capital Programme because disposals generate funding.	1. Cabinet. 2. Director of Economic Development & Regeneration, Brian White x 577007	Cllr Roger Latchford	09 April 2009	30 March 2009	Members, and residents via agreed consultation process Overview & Scrutiny Panel	Public Briefings; Thanet Matters	Schedule of Potential Disposal Sites.	Themes 1 & 6
Housing Strategy Update	A new updated housing strategy adopted for the district	1. Cabinet/ Council 2. Strategic Housing Manager, Amber Christou x577220	Cllr Zita Wiltshire	09 April 2009	30 March 2009	Stakeholders including Thanet residents, Sub-Regional Homeless Forum, local community groups / residents association, landlords, developers, voluntary sector, internal, Overview & Scrutiny Panel	Focus Groups Thanet Matters Questionnaires Meetings Workshops	Draft Strategy	Themes 4 & 5
To consider the future support by TDC of museum provision in Thanet	Creating a sustainable future for Thanet's public museums that reflects the level of funding that can be assigned to these services	1. Cabinet/ Council 2 Director of Environmental Services, Mark Seed x 577742	Cllr Shirley Tomlinson	09 April 2009	30 March 2009	Successor body to East Kent Maritime Trust, Dickens House Committee Overview & Scrutiny Panel	Negotiation	Options Report	Themes 1 & 5

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Response to Airport Master Plan –Kent International Airport (KIA)	Enabling the Council to respond to the draft Kent International Airport Masterplan, which will dictate future planning applications regarding airport expansion	1. Cabinet / Council 2. Director of Economic Development & Regeneration, Brian White x 577007	Cllr Roger Latchford	09 April 2009	30 March 2009	Public Business Neighbouring Councils Overview & Scrutiny Panel	Information, Meetings and the Manston Airport Working Party	Iterative from April 08 onwards	Theme 1
To consider the Cliftonville Development Plan Document for public consultation and submission to the Secretary of State	Introduces planning policies to help rebalance the community in Cliftonville West	1.Cabinet / Council 2.Strategic Planning Manager, Colin Fitt x577154	Cllr Roger Latchford	09 April 2009	30 March 2009	Residents and community groups in Cliftonville West, Statutory Consultees, those who responded to previous consultations	Circulation of document for comment with standard response form as set out by Government	Draft Cliftonville Development Plan Document & Summary of previous consultations	Themes 1,2,3, 4 & 5
To Approve a Going Green Policy for Thanet District Council	An agreed approach to environmental matters	1. Cabinet 2. Director of Finance & Corporate Services, Sue McGonigal x577617	Cllr Shirley Tomlinson	09 April 2009	30 March 2009	Officers & Members Overview & Scrutiny Panel	Going Green Group	Covering report with draft policy and strategic action plan	Themes 3 & 6

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Action plan for Olympics 2012 preparation	Give support to the specific areas of activity required over the next 4 years agreed between stakeholders in Thanet. The primary purpose will be to take advantage of the Olympics on sports, culture, tourism and social regeneration.	1. Cabinet / Council 2. Director of Environmental Services, Mark Seed x 577742	Cllr Shirley Tomlinson	09 April 2009	30 March 2009	Kent Olympics Group Thanet based leisure and cultural stakeholders	Options consideration meetings Thanet stakeholder meeting	Options Report	Theme 1
Sports, active recreation and facilities plans, sports strategy	Laying out a programme of actions for the Council and its sports partners based upon objective estimates of need. The primary aim is to encourage participation for social and health purposes.	1. Cabinet/ Council 2. Director of Environmental Services, Mark Seed x 577742	Cllr Shirley Tomlinson	09 April 2009	30 March 2009	Sport England Thanet Sports Network	Circulation of action plans for comment	Options Report	Theme 5
Draft Updated ICT Strategy	ICT Action Plan updated to reflect ICT investment and technical developments required to support business activity.	1. Cabinet 2. Computer Services Manager William Neech x 577779	Cllr Martin Wise	09 April 2009	30 March 2009	Corporate Directors	Internal to Council	Cabinet Report	Theme 6

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Information Management Strategy – Updated to reflect current Work Programme	Information Management Action Plan updated to support ongoing work around document imaging, back-scanning & accommodation rationalisation.	1. Cabinet 2. Corporate Information Officer, Alan Martin x577173	Cllr Martin Wise	09 April 2009	30 March 2009	Key stakeholders inc Corporate Directors, Legal, Finance, Democratic Services, IT, Communications, Facilities Management – Representations to be received by October 2008	Internal to Council	Cabinet Report	Theme 6
East Kent Payroll and Human Resources Service	Each participating Council to agree in principle (a) to an East Kent Shared Service project for the provision of Payroll and Human Resources; (b) to support delegation of Payroll & Human Resources to Kent County Council and Dover District Council, respectively; and (c) to formally delegate responsibility for discharging related executive and non-executive functions to East Kent Joint Arrangements Committee (EKJAC).	1. Cabinet/ Council 2. HR & Organisational Development Manager, Sarah Carroll x577188	Cllr Sandy Ezekiel	09 April 2009	30 March 2009	Chief Executives, Corporate Management Teams, Project Team and HR & Payroll Staff	Workshop held on 5 November 2008 and ongoing communication through project sub groups	Report to the East Kent Joint Arrangements Committee – 1 December 2008 Feasibility Study	Theme 6

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Landlord Services – Joint Working Proposals	Cabinet – 12 Feb 2009: To recommend to Council the creation of a joint service with other authorities to manage council housing in East Kent	1. East Kent Shared Services Committee/ Cabinet/ Council 2. Director of Community Services, Brendan Ryan x577123	Cllr Zita Wiltshire	09 April 2009	30 March 2009	Tenants and leaseholders of TDC and other east Kent councils. Staff of TDC and Unison Overview & Scrutiny Panel	Newsletters/ meetings	Options Report	Theme 4
Alignment of Waste and Collection Services across East Kent districts and with Kent County Council	Working towards standard methods of waste and recycling collection in East Kent by 2013. This includes the potential introduction of food waste and glass collection at the kerbside.	1. East Kent Joint Arrangements Committee/ Cabinet/ Council 2. Deputy Chief Executive, John Bunnett X577009	Cllr Shirley Tomlinson	09 April 2009 (Cabinet)	30 March 2009	East Kent Joint Scrutiny Committee	By Report and Site Visits	Financial and risk analysis of options	Theme 3
To approve a Vision for Thanet District Council	Staff, Members and residents will know what is the Council's vision for Thanet	1. Cabinet/ Council 2. Chief Executive, Richard Samuel x 577001	Cllr Sandy Ezekiel	June 2009		Overview & Scrutiny Panel	To be confirmed	Final Vision document and supporting documents	Theme 6



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To adopt the East Kent Sustainable Community Strategy	That the Council agrees to work with partners to achieve the vision outlined within the Strategy.	1. Cabinet/ Council 2. Corporate Improvement Manager, Sophie Chadwick x577180	Cllr Sandy Ezekiel	June 2009		Members, TDC staff, Local residents, public sector bodies, businesses, community and voluntary organisations	Various	EK Sustainable Community Strategy	Theme 6
To approve the Housing Revenue Account (HRA) Business Plan	The Council will approve the 30 year business plan governing the management and improvement of its Council housing.	1.Cabinet 2.Director of Community Services, Brendan Ryan x577123	Cllr Zita Wiltshire	June 2009		Internal Stakeholders/Tenant & Leaseholders Forum by Dec 08 Overview & Scrutiny Panel	Circulation/ Meeting	Business Plan	Theme 4
An Updated Lettings Policy	A new lettings policy for affordable housing adopted for the Thanet District, which includes local lettings plans for specific sites, including tower blocks.	1. Cabinet/ Council 2. Strategic Housing Manager Amber Christou x577220	Cllr Zita Wiltshire	June 2009		Stakeholders including Thanet residents, Sub-Regional Homeless Forum, local community groups / residents association, landlords, developers, voluntary sector, internal	"Stakeholder Day", focus groups, tenants, residents' newsletters and Thanet District Council website	Draft Policy	Themes 2, 4 & 5
Revise Financial Assistance Policy for Private Sector Housing	The updated Financial Assistance Policy for Private Sector Housing will be endorsed	1. Cabinet/ Council 2. Housing Renewal Manager, Carla Wenham-Jones x577792	Cllr Zita Wiltshire	August 2009		Internal Stakeholders	Meetings	Draft Policy	Theme 4

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Empty Property Strategy	The approval of an updated Empty Property Strategy, including good practice guidance	1.Cabinet/ Council 2. Housing Renewal Manager, Carla Wenham-Jones x577792	Cllr Zita Wiltshire	August 2009		Internal and external stakeholders: Thanet District Council/Kent County Council. Private Sector Landlords/Management Agents/Community/Mar gate Renewal Partnership/ Registered Social Landlords	Focus Groups/ Meetings/ circulation	Strategy post-circulation	Theme 4
Housing Strategy Update	A new updated housing strategy adopted for the district	1. Cabinet/ Council 2. Strategic Housing Manager, Amber Christou x577220	Cllr Zita Wiltshire	August 2009		Stakeholders including Thanet residents, Sub-Regional Homeless Forum, local community groups / residents association, landlords, developers, voluntary sector, internal, Overview & Scrutiny Panel	Focus Groups Thanet Matters Questionnaires Meetings Workshops	Draft Strategy	Themes 4 & 5

## Part II: LIKELY FUTURE DECISIONS WITH MEETING DATES NOT YET FINALISED

Key Decision to be Considered	What the Decision will mean	1. Decision Path/ 2. Lead Officer	Lead Cabinet Member	Likely date	Planned Consultees	Planned Means of Consultation	Documents to be submitted to the Decision Maker	Corporate Plan Theme? *
Supplementary Planning Guidance	To give advice on and to prioritise developer contributions from planning applications	1. Cabinet/ Council 2. Principal Planner (Local Plans), Steve Moore x577147	Cllr Roger Latchford	Spring/ Summer 2009	Public and Developers	Planning procedures	Supplementary Planning Guidance (Developer Contributions)	Theme 1

### Key:

Reference	Corporate Plan Theme Areas
Theme 1	Improving Thanet's Economic Prosperity (includes Culture and Tourism)
Theme 2	Safe Neighbourhoods
Theme 3	Keeping Thanet Beautiful
Theme 4	Decent Quality Housing
Theme 5	Supporting Healthy and Cohesive Communities (including sport and leisure)
Theme 6	A Modern Council